

ORDER FORM

Client number _____ (intern)



Name, Surname _____
Address _____
Postcode, Place _____
DNI / NIE / CIF _____ Mobile _____
Email _____
Language Spanish German English

YOUR POSTADDRESS
YOUR NAME
Paquetes Lluçmajor <your PO Box number >
Ronda Ponent 13
07620 Lluçmajor
SPAIN

POSTBOX SERVICE Your POB _____
 12 month - only 70 Euro / Year* Optional:
 36 month - only 60 Euro/Year* Acceptance of registered mail. **Observe legal information****
 Automatic renewal Scan- & Mail-Service
 Additional S.L- Name (+25 Euro/Year) Burofax acceptance
* incl. notification for incoming mail or parcels and 2 recipients. Each additional recipient 20 Euro/year
** a registered letter is considered legally delivered if we have accepted it for you

PARCELS-ONLY (without Postbox)
3,50 Euro/Parcel (billing via vouchers)
 Cash on delivery (please leave a sufficient amount)
ADVICE: Observe storage time limit; Pick up 24/7

PARCEL-SERVICE
 Unlimited number of parcels - 20 Euro/month*
 Single billing with vouchers (2,50 Euro/parcel)*
 Cash on delivery (please leave a sufficient amount)
* incl. email notification

START immediately on _____

RECIPIENT NAME (Power of attorney required for each recipient)

					Parcels	Letters	Registered letters	Burofax
1. Name _____	DNI / NIE / CIF _____	Email* _____	Mobile _____	for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Name _____	DNI / NIE / CIF _____	Email* _____	Mobile _____	for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Name _____	DNI / NIE / CIF _____	Email* _____	Mobile _____	for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* To this email we will send the notification when you received post. *Please attach a power of attorney for each recipient.

SCAN & MAIL-SERVICE 2,50 Euro/letter Valid for all recipients

	Letters	Registered Letter	
1. Name _____	<input type="checkbox"/>	<input type="checkbox"/>	per email to _____
2. Name _____	<input type="checkbox"/>	<input type="checkbox"/>	per email to _____
3. Name _____	<input type="checkbox"/>	<input type="checkbox"/>	per email to _____

ADVICE: ACCEPTANCE OF PALLET GOODS (please notify us beforehand)

For Post Box Customers
Costs per Pallet 8 Euro
Storage costs 1 week free
from the 2nd week 8 Euro/week

Without Post Box
Costs per Pallet 15 Euro
Storage costs 1 week free
from the 2nd week 15 Euro/week

A prior space reservation is absolutely necessary. If no storage space is available, we reject the goods.

Reservation +34 971 661 780 or
by email to service@paquetes-lluçmajor.com

PAYMENT METHOD (in advance)

Cash Direct debit IBAN _____
 Paypal (Payment to: service@paquetes-lluçmajor.com)

ACCESS KEY (Deposit 25 Euro)

Code _____ received _____

Proof of identity through:
 Identity Card Passport _____ personally known
 Only in case of SL: Presentation of the CIF and proof of administrator property

NOT TO FORGET (internal)

GRC Advice on handling large parcels and storage periods
 Price list for additional services Additional agreement for scan and mail service
 Data protection information
 power of attorney

Place, Date, Name (in block capitals), Signature _____

Access times: 24 hours daily
Your reach us personally from Tue - Sat 9am to 12am